

Saint Theresa Catholic School

LETTER OF RECOMMENDATION

Dear Principal/Teacher:

Your student, _____, has applied for admission to Saint Theresa Catholic School for the 2010-2011 school year. Saint Theresa offers a basic academic program which is often challenging to students transferring in the middle and upper grades. While we provide for a normal range of academic ability levels, we are unable to offer programs for students requiring special or remedial education, for students tested for gifted evaluation, or for students whose behavior or academic performance requires significant individual attention. Your assistance in helping us to determine if admission to Saint Theresa Catholic School is in the best interest of this student is greatly appreciated. Please be as candid as possible.

Grade level 2009 - 2010: _____ Suggested grade level 2010 - 2011: _____

Length of time student attended your school _____

Has the student ever been recommended for or identified as needing:

Psychological testing	Yes ___	No ___
Counseling	Yes ___	No ___
Special education	Yes ___	No ___
Grade retention	Yes ___	No ___
Tutoring	Yes ___	No ___
A gifted program	Yes ___	No ___

If the answer was "yes" to any of the above, to what degree were the parents cooperative? _____

Please describe the student's behavior and study habits:

	Always	Sometimes	Seldom	Never
Completes assignments on time	_____	_____	_____	_____
Works up to his/her ability level	_____	_____	_____	_____
Is respectful to adults/authority figures	_____	_____	_____	_____
Is respectful to other students	_____	_____	_____	_____
Follows school rules	_____	_____	_____	_____

Please rate the following areas using the following criteria:

1=Outstanding 3=Average/Satisfactory 5=Poor/Unsatisfactory
2=Above Average 4=Below Average NA=No information available

Religion _____	Reading _____	English _____	Writing _____
Math _____	Science _____	Social Studies _____	Computer _____
Spanish _____	Conduct _____	Spelling _____	Music _____
Homework _____	Ability _____	Study Habits _____	Achievement _____

In your dealings with the parents, what is their attitude toward their child's learning and study habits?
Have they cooperated with school policies and teacher's suggestions?

Based on your knowledge and experience with this student, would you recommend him/her for an academically based curriculum at Saint Theresa Catholic School?

Are there any encumbrances on the transfer of this student's records at this time?

Signature of person completing form _____

Title _____ Date _____

Thank you for your assistance in filling out this form!

Saint Theresa Catholic School has my permission to receive the information requested in the Letter of Recommendation Form above. Please return the form to:

Saint Theresa Catholic School
5001 E. Thomas Rd.
Phoenix, Arizona 85018

Parent/Guardian Signature _____ Date _____